

**LEBANON BOARD OF EDUCATION
SUPERINTENDENT EVALUATION SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
APRIL 11, 2017 – SPECIAL MEETING 6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Steve Nelson
James Mello
Al Vertefeuille
Bert Bosse (6:40 p.m.)

ALSO PRESENT: Superintendent Robert Angeli,

1. Call To Order
S. Nelson called the meeting to order at 6:31 p.m.
2. Discuss Superintendent evaluation process and timeline
Superintendent Angeli noted there is a July 1st deadline for the evaluation. A copy of the job description that was agreed upon was discussed. S. Nelson noted that the mid-year evaluation had three responses. Comments were received. Discussion of the process and criteria on the evaluation. Written comments were in the final document. B. Bosse noted a fixed tool is needed for evaluation. S. Nelson reviewed the job description and evaluation tool. S. Nelson may request an Executive Session tonight to discuss the evaluation process. Discussions of having chair and vice chair do evaluation. Will meet prior to May 31st. The evaluation is not posted on the web site. Discussion of what is done in other districts.
3. Adjournment – Motion made by S. Nelson and seconded by B. Bosse to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Kathleen E. Chapman
Board Clerk