

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
MAY 9, 2017 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Albert Vertefeuille, Chairman	Nicole McGillicuddy
	James Mello, Vice Chairman	Jason Nowosad
	Sandra Tremblay, Secretary	Bert Bosse
	Keith Wentworth	Stephen Nelson
	Mary Ellen Wiczorek	Christine Lugli, Student Representative

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Robert Sirpenski, Business Manager, Kevin French, Facilities Director, Jacques Dulac, Director of Information Technology, Mizuho Chiba, foreign exchange student, Daniel Seng, Marisa Haralson Seng, Host Family/Coordinator

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:35 PM and led the audience in the Pledge of Allegiance.

**II. CELEBRATION OF EXCELLENCE**

1. Retirees  
Principal Gonzalez read a letter from Barbara Lee who could not be here this evening. He then introduced Gayle Solari. A letter was read from Meg Rackliffe who had worked with Mrs. Solari. Principal Laskarzewski introduced Instruction Assistant Gwen Cross, teachers Mary Hartzell, Lynette Braunhardt, Pat Rubega and Linda Russo, highlighting their careers. Principal Apicelli then read a letter from teacher Paula Hopkins and introduced Joanne Nowosad highlighting their accomplishments. All retiring teachers were presented with a plant in honor of their retirement.

**III. COMMUNICATION**

A. Vertefeuille read the letter of resignation from Emma Cox, math teacher at Lyman Memorial.

**IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324**

Public participation – 30 minutes; Individual speaker – 2 minutes  
Marisa Haralson Seng was introduced by Superintendent Angeli. She is a host family and coordinator for the EF High School Exchange. She noted that Lyman has received national recognition for excellence in global education from EF High School Exchange Year. Lyman welcomed Mizuho Chiba from Japan this year as an exchange student. She became an integral part of the school's academic and extracurricular life, involving the greater community in the exchange experience. Mrs. Seng presented Principal Apicelli with the award. Principal Apicelli

noted that flags of the countries that exchange students came from were recently updated at Lyman.

## **V. CONSENT AGENDA**

### **A. Approval of minutes**

- |   |                              |
|---|------------------------------|
| 1. Superintendent Eval Subcommittee – 4/11/17       | 4. Regular Meeting – 4/11/17 |
| 2. Physical Plant Facilities Subcommittee – 4/11/17 | 5. Special Session – 4/25/17 |
| 3. Policy Subcommittee – 4/11/17                    | 6. Budget Transfers          |

**Motion made by J. Nowosad and seconded by N. McGillicuddy to approve the Consent Agenda as presented.. Motion passed unanimously.**

## **VI. REPORTS OF COMMITTEES**

1. Finance/Budget Subcommittee – no report
2. Communications Subcommittee – no report
3. Curriculum Subcommittee – N. McGillicuddy noted that their meeting was postponed tonight until the June meeting.
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – no report
6. Negotiations Subcommittee – S. Tremblay reported they are working on two more contracts.
7. Board Policy Subcommittee – no report
8. Physical Plant/Facilities Subcommittee – J. Mello reported they met earlier this evening and will be bringing forward tonight different items for approval.
9. Superintendent's Evaluation Subcommittee – S. Nelson reported they had not met but had received individual evaluations for the Superintendent. They were given to the chairman and the chair and vice chair will be meeting with the Superintendent next week.
10. VOAG Liaison Subcommittee – no report

## **VII. ADMINISTRATORS' REPORTS**

Principal Apicelli noted that he had attended an event at the Aqua Turf to acknowledge Katie Konow and Chandler Magnuson for their athletic and academic accomplishments.

## **VIII. STUDENT REPRESENTATIVE'S REPORT**

C. Lugli reported that the band concert was recently held. Michael Tartaglia arranged and conducted a piece. Seniors are applying for scholarships. Tri-M is interviewing for members for next year. The yearbook is finalized. X-Blocks have met for the last time. Spring sports have begun. AP testing is finishing up this week. A blood drive was held. The Ag Department attended a Mechanics CDE event. The foreign language students went on a field trip to New York City. The chorus will present a folk dancing program at the elementary school. The Junior and Senior Prom is Friday. Two student concerts were held. There will be an opening night cabaret. The middle school and high school bands will be in the Memorial Day Parade.

## **IX. REPORT OF SUPERINTENDENT**

1. Enrollment – Superintendent Angeli reported there has been an overall increase of one. J. Mello inquired how many students are home schooled. Superintendent Angeli explained the law regarding home schooling. J. Nowosad inquired if Lebanon Public Schools

allows home schooled students to participate in sports. Superintendent Angeli replied that most boards of Education do not allow home schooled students to participate for liability issues. K. Wentworth noted that there has been discussion in the past of participation in physical education, music and art. We should be more flexible. It would be better to help them at some point. Superintendent Angeli said details for participation by home schooled children in school activities would need to be explored.

2. Food Service Update – R. Sirpenski reported that he and the Superintendent met with Jessie Foster today. She would like the staff to think of themselves as chefs. There was a slight profit in April. The contract will be renewed with a 2.5% increase.
3. 2016-2017 Budget – R. Sirpenski reported that there is a positive variance of between \$40,000 - \$120,000. The health insurance premium is on budget now. Fuel oil will be slightly over budget by approximately \$4,500.00. Transportation, special education, legal fees may be \$250,000 less, but excess cost reimbursement is lower.
4. 2017-2018 Budget – Superintendent Angeli reported that at the Town Meeting the budget was overwhelmingly defeated. We are in a holding pattern. R. Sirpenski reported that he has spoken to several legislators, and we may not see a State budget until the end of summer or early fall. N. McGillicuddy questioned what the worst case scenario would be, and if all the teacher positions would be filled. Superintendent Angeli responded that they have been posted except for the computer and World Language positions.. There has been no decision to fill vacancies. J. Nowosad noted the Finance/Budget Subcommittee needs to meet and report in June. Need to come in at 0%. Budgets are frozen. K. Wentworth doesn't think we have to do anything. Cannot exceed past year's budget. N. McGillicuddy questioned if it would be possible to have a teacher pay freeze. We have a contract. It was noted that the legislative session ends on June 7<sup>th</sup>. The Board of Finance can cut the bottom line only. J. Nowosad will call a meeting of the Finance/Budget Subcommittee.
5. Strategic Plan Update/Annual Report – Superintendent Angeli presented the plan. He discussed the academic plan and curriculum shifts at the elementary level. The workshop model will be continued in the fall/winter. There is a reduction in the number of "S" level courses at the high school. Superintendent Angeli discussed the instructional round process. Page 15 of the plan was explained. Superintendent Angeli reported that the State Department of Education will not approve funding to build or run a magnet school. There is a moratorium on magnet schools except for "Sheff" region. The EASTCONN proposal for a magnet program did not get approved. CREC is starting to consolidate. K. Wentworth noted it is a nice report but he doesn't understand the acronyms used. Needs to be user friendly. The report will be on the web site.

## **X. ACTION ITEMS**

1. Approve compliance with the Connecticut Nutrition Standards for the 2017-2018 school year. **Motion made by J. Nowosad and seconded by K. Wentworth to approve compliance with the Connecticut Nutrition Standards for the 2017-2018 school year. Motion passed unanimously.**
2. Approve exclusion of selected food and beverage from the Connecticut Nutrition Standards for the 2017-2018 school year.

**Motion made by J. Nowosad and seconded by B. Bosse to approve exclusion of selected food and beverage from the Connecticut Nutrition Standards for the 2017-2018 school year.**

Discussion of what is excluded. Need to do exclusion for bake sales and sporting events which occur outside the normal school day. **Motion passed unanimously.**

3. Approve second reading of revised policy #5123.2 Lyman Memorial High School, Academic Progress, Grades 9-12.  
**Motion made by B. Bosse and seconded by J. Nowosad to approve the second reading of revised policy #5123.2 Lyman Memorial High School, Academic Progress, Grades 9-12.** J. Apicelli noted the high school is definitely going to an eight period day .  
**Motion passed unanimously.**
  
4. Approve unaffiliated salaries for 2017-2018  
**Motion made by S. Nelson and seconded by J. Mello to approve unaffiliated salaries for 2017-2018. Motion passed with K. Wentworth abstaining.**
  
5. Award bid for furniture for Lyman Memorial Library  
**Motion made by J. Mello and seconded by S. Nelson to award bid for furniture for Lyman Memorial Library in the amount of \$58,229.02 to Insalco Corporation.** K. French reviewed the three bids that were received. G. Nowosad reviewed the diagram of the new tables and chairs. Superintendent Angeli explained the bid and rebid process. K. Wentworth would like to see the expenditure kept at \$50,000.00. J. Nowosad noted that this is unbudgeted money, and there are many things we could spend it on. It is a worthwhile expenditure. The colors would be similar to what we have. Superintendent Angeli explained the bid process and we would identify what pieces to do without, and what we want. The unsafe items would be removed. **Vote – yes S. Nelson, S. Tremblay, J. Mello. No – M. Wieczorek, B. Bosse, K. Wentworth, N. McGillicuddy, J. Nowosad. Motion failed.**  
  
**Motion made by J. Nowosad and seconded by K. Wentworth to approve expenditure of \$50,000.00 for furniture for Lyman Memorial Library to Insalco Corporation. Vote – Yes, N. McGillicuddy, J. Nowosad, B. Bosse, K. Wentworth, M. Wieczorek. No – J. Mello. S. Tremblay, S. Nelson. Motion passed.**
  
6. Award bid for painting at Lyman Memorial  
**Motion made by J. Mello and seconded by J. Nowosad to accept the bid for painting at Lyman Memorial.** K. French reviewed the bids and made phone calls on Ferraro’s Painting. They are located in Manchester and have done work in Seymour and New Haven. Superintendent Angeli noted that Ferraro’s was not the lowest bidder. **Vote Yes -3 - J. Mello, S. Nelson, A. Vertefeulle, No – 6 - S. Tremblay, N. McGillicuddy, B. Bosse, K. Wentworth, M. Wieczorek, J. Nowosad. Motion failed.**  
  
**Motion made by J. Nowosad and seconded by N. McGillicuddy to instruct the administration to go back out to bid on the painting at Lyman Memorial.** K. Wentworth suggested changing materials to less expensive ones. K. French noted what you are painting dictates the materials used. B. Bosse noted that re-posting could affect the work being done in the summer. **Motion passed with J. Mello and S. Nelson opposed.**
  
7. Award bid for traffic island at Lebanon Elementary School  
**Motion made by J. Mello and seconded by S. Nelson to award the bid for traffic island at Lebanon Elementary School to Pondview Excavating & Trucking, LLC in the amount of \$50,875.50.** K. French noted that the island would be reconfigured and would be smaller. There would be new concrete curbs. There was an estimate last year for paving only for \$45,000. S. Nelson asked if there were any change in requirements. There was a minor change. Planning & Zoning has approved the site plan. J. Nowosad noted should see more than one bid. Have to beg

for bids. K. Wentworth discussed how bids were advertised in the past. J. Mello read the policy regarding bidding. **Vote – Yes – S. Tremblay, S. Nelson, J. Mello, A. Vertefeuille, B. Bosse. No – K. Wentworth, M. Wieczorek, N. McGillicuddy. J. Nowosad abstained. Motion passed.**

8. Award bid for turf and landscape contract  
**Motion made by J. Mello and seconded by S. Nelson to accept the bid from Powers Outdoor Services in the amount of \$48,600.00 for turf and landscape services.** Superintendent Angeli explained the alternate numbers for a second cutting. The current vendor services were discussed. K. French has corresponded with the current vendor. S. Tremblay noted that Powers is very conscientious. **Motion passed unanimously.**
9. Award bid for facilities/maintenance services contract  
**Motion made by J. Mello and seconded by K. Wentworth to accept the bid from EMCOR for management of facilities/maintenance services in the amount of \$156,072.00. Technician services would be \$101,544.00.** It was noted that this is flat funded for one year and there were no other bids. J. Nowosad noted that having only one bid was discussed. Discussion of other options. K. Wentworth agrees with J. Nowosad. Does not want to see us directly employing people. Suggested to do for one year. An excellent job is done by EMCOR. Discussion of renewing contract. Looking for savings and other options. Discussion of getting one bid on projects and services. The contract is up on June 30<sup>th</sup>. Superintendent Angeli noted these are unique services and there are limited vendors. **Vote – Yes – S. Nelson, J. Mello, K. Wentworth, A. Vertefeuille. S. Tremblay. No – J. Nowosad, N. McGillicuddy. Motion passed.**

#### **XI. NEW BUSINESS**

B. Bosse inquired if anyone is attending the CABA wrap up of the legislative session on June 13<sup>th</sup>. The cost is \$180.00 per person, not a member. He will discuss with superintendent.

#### **XII. ITEMS FOR NEXT AGENDA**

Update on solar panels.  
Update on Verizon cell tower.

#### **XIII. ADJOURNMENT**

**Motion made by K. Wentworth and seconded by N. McGillicuddy to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:39 p.m.**

Submitted by,

Kathleen E. Chapman

Board Clerk