

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
JULY 11, 2017 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

**PRESENT:** Albert Vertefeuille, Chairman  
James Mello, Vice Chairman  
Sandra Tremblay, Secretary  
Silas Olsen – student representative  
Nicole McGillicuddy  
Jason Nowosad  
Keith Wentworth

**ABSENT:** Mary Ellen Wieczorek, Bert Bosse, Stephen Nelson

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Jacques Dulac, Director of Information Technology, Kathleen Smith, teacher, Sandra Belisle, nurse, Dan Corcoran, NBC 30 Connecticut, Dave Mulligan, NBC 30 Connecticut, Kate Tchelidze, Willimantic Chronicle

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

1. Letter of resignation  
Superintendent Angeli read a letter of resignation of Melissa Wilhelm, Band Director.
2. Thank you note  
Superintendent Angeli read a thank you note from Rita Quiles-Glover.

**III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes  
None

**IV. CONSENT AGENDA/DISCUSS AND ACT UPON**

- A. Approval of minutes
1. Physical Plant/Facilities Subcommittee – 6/12/17
  2. Communications Subcommittee – 6/12/17
  3. Curriculum Subcommittee – 6/12/17
  4. Regular Meeting – 6/13/17
- Motion made by J. Nowosad and seconded by N. McGillicuddy to approve the Consent Agenda as presented. Motion passed unanimously.**

**V. REPORTS OF COMMITTEES**

1. Finance Budget Subcommittee – J. Nowosad reported they are waiting on a State budget.

2. Communications Subcommittee – no report
3. Curriculum Subcommittee – N. McGillicuddy noted there will be a new Grade 6 Social Studies textbook to approve tonight in Action Items. She also met with Principal Apicelli and students on schedule changes for seniors.
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – no report
6. Negotiations Subcommittee – S. Trembley reported they are still in limbo waiting for a new union representative.
7. Board Policy Subcommittee – no report
8. Physical Plant/Facilities Subcommittee – no report
9. Superintendent’s Evaluation Subcommittee – no report
10. VOAG Liaison Subcommittee – no report

## **VI. REPORT OF SUPERINTENDENT**

1. New Hires – Superintendent Angeli reported the following new hires:  
 Lebanon Elementary School - Kindergarten – Kamila Nowak, Special Education – Olivia Sirois, Art – still open.  
 Lebanon Middle School - Grade 5 – Caroline Thompson, Grade 6 Language Arts – Jordan DelSesto, Computers – John Klosowski – moved from Grade 6 Language Arts, Special Education – Shawn Lucas – moved from Elementary school .Grade 7 Science – Melissa Hoebel, Art – still open, 2 French – still open.  
 Lyman Memorial - Math - Zachary Johnson , Art, Spanish, Band, still open.
2. 2016-2017 Budget  
 Superintendent Angeli reported that one month of health insurance premium will be returned to the Town. This is estimated to be \$180,000.00 - \$185,000.00. An additional \$200,000 - \$250,000 will also be returned to the Town. It is hoped that the Town Board of Finance will transfer from this amount into the Board of Education non-lapsing account. The 1% of last year’s budget will be approximately \$190,539.00. R. Sirpenski noted he is preparing for the audit which begins in September. The Capital Account was discussed.
3. 2017-2018 Budget  
 Superintendent Angeli reported we are still in a holding pattern with no State budget. The Town Board of Finance has cancelled their July meeting. It is possible the Legislature may meet next week. The district is operating on a 0% Operating Budget until the Town budget is approved. There are hard and soft freezes in place. Spending in the summer has been cut back. N. McGillicuddy inquired if there will be enough school supplies for the start of the year. Superintendent Angeli noted we should be in good shape with school supplies. R. Sirpenski reported that the workers compensation and liability insurance will be \$20,000.00 less than anticipated. Property insurance will be \$5,000.00 more. New hires begin health insurance in September.
4. Naloxone (Narcan) for the school nurse offices  
 S. Belisle read a letter from the National Association of School Nurses regarding the use of Narcan in schools. This is a national movement. Dr. Kelly, the medical advisor for the district, has suggested that this be a standing order for nurses. This could also be used for prescription drug over doses. K. Wentworth asked if this would be in all three schools. Superintendent Angeli noted that he had met with the school nurses and Cheryl Biekert to discuss having this at all the schools for students, staff and parents. Wanted to make the Board aware. There are no negatives that we know of. There will be two doses on hand at

\$50.00 per dose. The cost would be \$100.00 per school. The product has an 18 month shelf life. First responders in Lebanon use it.

5. ISTE Conference

Superintendent Angeli displayed the catalog of the conference that was held at the end of June. Seven administrators attended Sunday – Wednesday. The conference topic was Technology in the Classroom. There were 21,000 people that attended the conference. Superintendent Angeli outlined the sessions that were available. Virtual reality goggles were demonstrated to the Board. Several vendors that the district uses were exhibiting at the conference. J. Dulac commented on the vendors that were exhibiting and discussed 3D printers. Superintendent Angeli discussed the workshops he attended. The cost for this conference was done through a budget transfer that the Board approved in April. The planning for the conference was done over the winter. N. McGillicuddy noted that technology is part of the Strategic Goals. Superintendent Angeli noted that this conference and the information learned was worthy of pursuit. Teachers should attend next year to encourage the use of technology in the district. N. McGillicuddy discussed knowing well in advance the attendance at any conference and the costs. K. Wentworth suggested a policy which would be approved by the Board, the purpose of conferences, and being made aware well in advance. S. Tremblay noted the amount of money for the conference was in a Board packet. J. Nowosad thanked the superintendent for the presentation. K. Mozak-Pezza discussed the programs she had attended and explained how students could use virtual reality in the classroom.

6. Summer facilities projects update

Superintendent Angeli reported that the track has been resurfaced at the high school. This is the first time it has been resurfaced. Library carpeting and furniture has been replaced, carpeting in the faculty lounge replaced, boys locker room lockers replaced. Painting has started today. The library furniture cost may be less than \$50,000.00. In the middle school the tech room carpeting has been replaced. The solar panels are in process waiting for permitting. The equipment in the contract was discussed. At the elementary school renovation of two rooms is completed, repaving the entrance is pending, retaining wall in progress. K. Wentworth questioned the parking lot lights being on late at night. The superintendent will check on the night lighting. The traffic island is in process. Solar panel storage is in place at the schools. The cell phone tower passed at the Town Meeting. Principal Apicelli noted that he and Assistant Principal Birrell, along with N. McGillicuddy, met with incoming seniors regarding their concerns about study halls and scheduling. S. Olsen reported at the meeting that 40% of students do use study halls. Scheduling problems were discussed. The schedules are already done. The administration will look at classes in the fall. It was brought up at this meeting that seniors would have to take electives and there may be potential behavior problems. Online classes were discussed. The 25 credit graduation requirement was discussed. K. Wentworth discussed previous graduation requirements. Superintendent Angeli noted that the Board approved that policy and it may have been changed again at the State level. Principal Apicelli will look at schedules in the fall. Students may have an opportunity to explore classes they didn't have previously. J. Dulac reported that the Board e-mail accounts have been changed to Gmail accounts. New log ins and passwords were distributed.

## VII. ACTION ITEMS

1. Approve new Grade 6 Social Studies textbook

**Motion made by N. McGillicuddy and seconded by J. Nowosad to approve new Grade 6 Social Studies textbook. Motion passed unanimously.**

2. Accept letter of resignation

**Motion made by N. McGillicuddy and seconded by J. Mello to accept the resignation of Melissa Wilhelm. Motion passed unanimously.**

**Motion made by J. Mello and seconded by J. Nowosad to add item 3 Budget transfers. Motion passed unanimously.**

3. Budget transfers

**Motion made by J. Nowosad and seconded by J. Mello to approve budget transfer for equipment for tranquil classroom for students with sensory and self-regulating issues and bookcases for new reading specialist at the middle school for fiscal year 2016-2017 in the amount of \$3,325.00. Motion passed with K. Wentworth abstaining.**

**Motion made by J Nowosad and seconded by J. Mello to approve budget transfer for NAEYC accreditation fee for the Pre-school program for fiscal year 2017-2018 in the amount of \$800.00. Motion passed with K. Wentworth abstaining.**

**Motion made by J. Nowosad and seconded by J. Mello to approve budget transfer for room dividers for classroom. Motion passed with K. Wentworth abstaining.**

#### **VIII. NEW BUSINESS**

J. Nowosad discussed including home schooled students in sports and other activities. There is currently no written policy. Superintendent Angeli noted that CIAC does have a prohibition against home schooled students. K. Wentworth noted that this has come up previously and the Board should work with parents to have students included in music, art and sports. Should allow them to participate. J. Nowosad spoke in support of including home schooled students. S. Tremblay suggested that the superintendent present something at the next Board meeting.

#### **IX. ITEMS FOR NEXT AGENDA**

J. Mello asked that the rights and responsibilities for Board members be discussed. Suggested that CAGE may have some information.

#### **X. ADJOURNMENT**

**Motion made by K. Wentworth and seconded by N. McGillicuddy to adjourn the meeting. Meeting adjourned at 9:10 p.m.**

Submitted by,

Kathleen E. Chapman, Board Clerk