

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES/FINANCE/BUDGET SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
October 10, 2017 – SPECIAL MEETING 6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: James Mello, Chair Physical Plant/Facilities
Sandra Tremblay
Jason Nowosad, Chair Budget/Finance

ALSO PRESENT: Al Vertefeuille, Superintendent of Schools Robert Angeli, Kevin French,
Director of Facilities, Principal Laskarzewski, LMS Principal, R. Sirpenski,
Business Manager, Phil Chester, Town Planner

1. CALL TO ORDER

James Mello, Chair called the meeting to order at 6:30 p.m.

2. Review bids for Snow and Ice Control Services

K. French reported that he had looked at all the bids. He is recommending Pondview as they are the low bidder and they have no other commitment. He has references from all three principals. J. Nowosad noted there has been good experience with the low bidder. A. Vertefeuille noted that this is a one year contract, and a three year contract should be looked at in the future. J. Nowosad noted that multi-year contracts are difficult now with the budget situation. The Town did a two year contract for mowing. DPW does the plowing for Town properties. **Motion made by J. Nowosad and seconded by S. Tremblay to recommend Pondview Excavating and Landscaping LLC with a bid of \$76,850.00 for snow and ice control services to the full Board. Motion passed unanimously.**

3. Discuss and make recommendation for BOE participation in Farm Viability Group for greenhouse at Lebanon Middle School

J. Nowosad reported that this grant could be applied for to secure funding for a greenhouse at LMS. S. Tremblay noted that this is in line with the Strategic Plan. P. Chester noted that the Town has used this grant 11 times since 2006 to secure funding for agriculture related projects. The deadline to apply for the grant is November 13th. This grant is part of the Community Investment Act. J. Nowosad reviewed the project and the greenhouse. The potential site adjoins a lab classroom. He has researched various options. The one he is recommending is a kit and would cost approximately \$22,000.00 without irrigation. He has met with Superintendent Angeli and Principal Laskarzewski. Up front can request up to 50% of project. This is a matching grant. Volunteer time and salaries can go toward the grant. Superintendent Angeli noted that there is a student at the high school who is an Eagle Scout, Jeffrey Stober, candidate who is interested in the project. The Town has received \$250,000.00 from this grant. J. Nowosad feels we need to look forward and think about supporting this project. A. Vertefeuille noted that previous Eagle Scout projects have gotten tremendous turn out of volunteers. Superintendent Angeli noted that a committee is exploring agricultural science in the curriculum. This project fits with Farm to School. J. Nowosad suggested there be a stipend for the manager of the greenhouse as an after school program. Principal Laskarzewski has done some research on this project. Currently the 7th graders dissect flowers. Math skills could be used in the greenhouse. P. Chester noted the Board may have to go to the Board of Selectmen and the Board of Finance to approve the additional building

space. The greenhouse could be ordered a year from March and then installed. J. Mello is uncertain about the money and budget, and we don't have the curriculum yet. J. Nowosad suggested the non-lapsing account for funding. By April we should have the curriculum. We need to affirm we want to move forward with the grant application.

Motion made by J. Nowosad and seconded by S. Tremblay to bring the greenhouse project to the full Board meeting to affirm the support for the project. Motion passed unanimously.

4. Adjournment

Motion to adjourn made by J. Nowosad and seconded by S. Tremblay. Meeting adjourned at 7:08.

Submitted by,

Kathleen E. Chapman

Board Clerk