

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
MARCH 15, 2018 – SPECIAL MEETING 7:15 P.M.**

MINUTES

ATTENDANCE:

PRESENT: K. Wentworth, M. McCall, W. Meese, J. Nowosad

ALSO PRESENT: Superintendent Robert Angeli, K. French, Facilities Director

1. K. Wentworth called the meeting to order at 7:17 p.m.
2. Discuss replacement of window operators at Lyman Memorial High School
K. French displayed the old and new operators/cranks. A proposal from Window Repair System, Inc. was reviewed. K. Wentworth provided history. The cranks have been a problem for 15 years or more. Discussion of a longer warranty. There would be an additional charge for extra cranks. J. Nowosad inquired if the custom plastic part could be made replaceable. The proposal is over what we have on the SIP request.

Motion made by W. Meese and seconded by M. McCall to approve the request and proposal from Window Repair System Inc. Motion passed unanimously.

3. Discuss energy audit of facilities
Superintendent Angeli noted that the buildings are old. ECG will do an energy audit and help with vendors and negotiate contracts. Whoever does the work is paid out of guaranteed savings. The superintendent explained the program. The fee is based on the total cost of the project. The Eversource payment for lighting project will be wrapped up at the end of the year. K. Wentworth and B. Meese volunteered to hear the presentation.
4. Adjournment
Motion to adjourn the meeting made by W. Meese and seconded by M. McCall. Motion passed unanimously.

Meeting adjourned at 7:26 p.m.

Submitted by,

Kathleen E. Chapman

Recording Secretary